

**8. CHARGES****8.1 ANNUAL SUBSCRIPTION**

PCNET, INC. will provide the IT MANAGEMENT SUPPORT services to the REGINA SCHOOL INC as detailed in Section 2 through 6 of this agreement. The annual subscription amount shall be prepaid at commencement of service.

|                            |           |             |
|----------------------------|-----------|-------------|
| <b>ANNUAL SUBSCRIPTION</b> |           |             |
| Level 2 Service            | \$ 995.00 | \$ 11940.00 |

- 8.2 All technical service performed remotely by PCNET, INC. on REGINA SCHOOL INC'S network outside the original scope of this contract will be billed at PCNET, INC.'s published hourly rates in half (1/2) hour increments with a half hour (1/2) minimum.
- 8.3 All service performed on-site by PCNET, INC. on REGINA SCHOOL INC'S network will be billed at PCNET, INC.'s published hourly rate of \$80.00 for contact Regina School Inc with a one (1) hour minimum.
- 8.4 PCNET, INC. will invoice REGINA SCHOOL INC for additional services or products not specifically included in the scope of this agreement.
- 8.5 All rates in this Agreement are based upon services provided during normal business hours defined as Monday - Friday, 8am - 5pm local time.

|          | Service Hours  | Surcharges                             |
|----------|--|--|
| Normal   | Monday through Friday, 8:00 AM to 5:00 PM                                | None                                   |
| Extended | Monday through Friday, 5:01 PM to 7:59 PM<br>Saturday, 8:00 AM to 5:00pm | Contract Rate x 1.5<br>(2 hr. minimum) |
| Weekend  | Sundays and National Holidays  | Contract Rate x 2<br>(2 hr. minimum)   |

- 8.6 PCNET, INC. will invoice for travel incurred outside a 30 mile radius of a PCNET, INC. service center. This includes mileage expenses, lodging, and other incidental travel expenses.
- 8.7 The actual charges incurred in this agreement are not subject to offset against any other support agreement amount that REGINA SCHOOL INC may have in effect with PCNET, INC..
- 8.8 There shall be added to the charges due an amount equal to all taxes based upon all services, equipment, hardware, software, freight and other applicable charges. This includes all state and local sales and use taxes based on gross revenue, and any taxes or amount in lieu thereof paid or payable by PCNET, INC. in respect to the foregoing.
- 8.9 PCNET, INC. will invoice REGINA SCHOOL INC for all approved services, charges, hardware, software, and taxes on a monthly basis. All fees for the services provided in this agreement are invoiced in advance and pre-paid.
- 8.10 All invoices and payments are due according to pre-approved terms by PCNET, INC..

**9. REGINA SCHOOL INC RESPONSIBILITIES**

- 9.2 REGINA SCHOOL INC must maintain a dedicated connection to their Internet Service Provider. Appropriate telecommunication lines include ISDN, PRI, T1, Fractional T1, or xDSL.

- 9.3 REGINA SCHOOL INC must provide PCNET, INC. with the name and contact information for the current ISP, if applicable.
- 9.4 REGINA SCHOOL INC must provide PCNET, INC. with the TCP/IP scheme for the organization, if applicable.
- 9.5 REGINA SCHOOL INC must provide PCNET, INC. with all appropriate usernames and passwords required to access network resources (i.e. Administrator usernames and passwords, router telnet passwords).
- 9.6 REGINA SCHOOL INC agrees to allow PCNET, INC. service engineers or its subcontracted service technician's reasonable access to the premises and facilities where the REGINA SCHOOL INC equipment is located. REGINA SCHOOL INC agrees to provide an adjacent work area that includes adequate lighting, power outlets, a telephone line and at least one data transmission line, if applicable, for troubleshooting and testing communications.
- 9.7 REGINA SCHOOL INC acknowledges that PCNET, INC. is involved in a highly strategic and competitive business. REGINA SCHOOL INC further acknowledges that REGINA SCHOOL INC would gain substantial benefit and that PCNET, INC. would be deprived of such benefit, if REGINA SCHOOL INC were to directly hire any personnel employed by PCNET, INC.. Except as otherwise provided by law, REGINA SCHOOL INC shall not, without the prior written consent of PCNET, INC., solicit the employment of PCNET, INC. personnel during the term of this Agreement and for a period of one (1) year following the termination or expiration of this Agreement. REGINA SCHOOL INC agrees that PCNET, INC. damages resulting from breach by REGINA SCHOOL INC of this provision would be impracticable and that it would be extremely difficult to ascertain the actual amount of damages. Therefore, in the event REGINA SCHOOL INC violates this provision, REGINA SCHOOL INC shall immediately pay PCNET, INC. an amount equal to US \$25,000 for non exempt employees and US \$75,000 for exempt employees, as liquidated damages and PCNET, INC. shall have the option to terminate this Agreement without further notice or liability to REGINA SCHOOL INC. The amount of the liquidated damages reflected herein is not intended as a penalty and is reasonably calculated based upon the projected costs PCNET, INC. would incur to identify, recruit, hire and train suitable replacements for such personnel.
- 9.8 IT IS THE RESPONSIBILITY OF THE REGINA SCHOOL INC TO ENSURE THAT PRESCRIBED BACKUP OPERATIONS PERFORMED BY THE REGINA SCHOOL INC ARE ADEQUATE. PCNET, INC. WILL NOT BE RESPONSIBLE FOR REGINA SCHOOL INC'S FAILURE TO DO SO, NOR FOR THE COST OF RECONSTRUCTING DATA STORED ON DISK FILES, TAPES, MEMORIES, ETC., LOST DURING THE PERFORMANCE OF SERVICE PERFORMED HEREUNDER.
10. DEFAULT AND TERMINATION
- 10.1 PCNET, INC., by written notice to REGINA SCHOOL INC, may terminate this Agreement within ten (10) days after written notice of any delinquency in the payment of any invoice amount.
- 10.2 REGINA SCHOOL INC may terminate Services prior to the end of the Term with a thirty (30) day written notice to PCNET, INC.. Should REGINA SCHOOL INC choose to terminate service prior to the end of contract term, REGINA SCHOOL INC will be subject to early termination charges equal to twenty percent (20%) of the number of months remaining in the Term multiplied by the monthly rate for the Services. Early termination charges are due in full immediately with written termination notice. Termination will not be accepted until balance is paid in full.
- 10.3 PCNET, INC. will provide services in a competent manner, comparable to industry standards. If PCNET, INC. does not provide services in such manner and can not rectify the problem(s), within thirty (30) days from REGINA SCHOOL INC written notice in which REGINA SCHOOL INC identifies the problem(s), REGINA SCHOOL INC will have the right to terminate this Agreement without paying early termination charges.

10.4 PCNET, INC., at its sole discretion, may terminate this Agreement if REGINA SCHOOL INC: (a) becomes the subject of any proceedings under the Bankruptcy Act or other insolvency law, voluntary or involuntary, if such proceeding is not dismissed within ninety (90) days; (b) suffers a receiver to be appointed for its affairs or property; or (c) enters into an assignment, or other an arrangement, for the benefit of its creditors, or suffers an attachment against or a seizure of a substantial part of its assets, equipment or its parts and inventories. However, REGINA SCHOOL INC'S responsibility for past due amounts shall survive each bankruptcy proceeding provided the acknowledgment of such liability by REGINA SCHOOL INC will not affect the discharge of REGINA SCHOOL INC regarding other general creditors.

10.5 In the case of default by either party under this Agreement, the defaulting party will reimburse the non-defaulting party for all costs and expenses arising from the default, including reasonable attorney fees if the non-defaulting party engages in legal counsel to preserve or enforce such rights under this Agreement, including the collection of any payments due.

10.6 Termination of this Agreement will not adversely affect any right existing as the effective date of termination. The rights and remedies provided under this Agreement are cumulative and in addition to any other rights or remedies available at law and in equity, and any other contract instrument or paper.

#### 11. INSURANCE COVERAGE

11.1 PCNET, INC. shall maintain at its sole expense commercial general liability insurance for personal injury and property damage for a general aggregate of \$2,000,000; worker's compensation insurance as required by law; and hired and non-owned automobile liability insurance for the combined single limit of \$1,000,000. At REGINA SCHOOL INC'S request, PCNET, INC. further agrees to furnish REGINA SCHOOL INC with certificates, including renewal certificates, evidencing such coverage within thirty (30) days of commencing performance under this Agreement, at every renewal and at other times as may be reasonably requested by REGINA SCHOOL INC.

#### 12. INDEMNITY

12.1 Each party hereby agrees to indemnify and hold the other party harmless from and against any and all third party claims, demands, actions, losses, liabilities, costs and expenses (including reasonable attorney's fees) arising out of or resulting from the performance, or lack of performance, of each party's activities under this Agreement except to the extent caused by either party's negligence or willful misconduct. PCNET, INC. shall defend and indemnify REGINA SCHOOL INC against all claims, damages, etc. arising from PCNET, INC. employees' and agents' activities at REGINA SCHOOL INC facilities.

#### 13. FORCE MAJEURE

13.1 PCNET, INC. shall not be liable for failure to perform any of its obligations under this Agreement during any period in which such performance is delayed by accidents beyond PCNET, INC.'s reasonable control, such as, but not limited to fire, flood, or other natural disasters, or, embargo, court order, riot, or other intervention of any government authority, provided that PCNET, INC. immediately notifies REGINA SCHOOL INC of such delay. If PCNET, INC.'s performance is delayed for these reasons for a cumulative period of forty-five (45) days or more from the date of such notice, REGINA SCHOOL INC may terminate this Agreement by giving PCNET, INC. written notice.

#### 14. NOTICES

14.1 All notices herein provided for or which may be given in connection with this Agreement shall be sent via regular mail, postage prepaid, or by facsimile. If any such notice shall be given by REGINA SCHOOL INC to PCNET, INC., it shall be addressed to:

Enterprise Network Technologies, Inc.  
3959 E. Speedway Blvd. Ste. 314  
Tucson, AZ 85712

Regina School Inc.

BEN: 220303 471#: 378639

Attachment #: E

TOTAL PAGES: 37 OF 99

and if given by PCNET, INC. to REGINA SCHOOL INC. such notice shall be addressed to:

Regina School Inc Contact: \_\_\_\_\_  
Regina School Inc Name: \_\_\_\_\_  
Regina School Inc Address: \_\_\_\_\_  
\_\_\_\_\_

**15. GENERAL**

15.1 This Agreement shall be governed by the laws of the State of Arizona and constitutes the entire Agreement between PCNET, INC. and REGINA SCHOOL INC with respect to furnishing of services hereunder. No provision of the Agreement shall be deemed waived, amended or modified by either party, unless such waiver, amendment or modification be in writing signed by the party against whom it is sought to enforce the waiver, amendment or modification.

15.2 The foregoing terms and conditions shall prevail notwithstanding any variance with the terms and conditions of any order submitted by the REGINA SCHOOL INC for service hereunder.

**16. CONFIDENTIALITY**

16.1 PCNET, INC. recognizes that in the course of performing Services, it may have access to confidential and proprietary information, and trade secrets concerning REGINA SCHOOL INC'S business and operations, including, without limitation, financial and tax information, business plans and development strategy, and marketing methodology, (collectively referred to as "Confidential Information"). PCNET, INC. recognizes that disclosure of the Confidential Information to competitors, non-authorized third parties or the general public would be detrimental to the Company. Accordingly, PCNET, INC. covenants and agrees with REGINA SCHOOL INC that it will keep secret and treat confidentially the Confidential Information, and will not disclose any of the Confidential Information to any person or entity nor shall he use the Confidential Information for any purpose other than purposes which serve REGINA SCHOOL INC.

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BY THE SIGNATURES OF THE DULY AUTHORIZED REPRESENTATIVES BELOW, PCNET, INC. AND REGINA SCHOOL INC, INTENDING TO BE LEGALLY BOUND, AGREE TO ALL OF THE PROVISIONS OF THIS AGREEMENT.

Enterprise Network Technologies, INC.

REGINA SCHOOL INC:

(Authorized Signature)

(Authorized Signature)

(Type or Print Name)

(Type or Print Name)

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

# FACSIMILE COVER SHEET

REGINA SCHOOL, INC. dba Santa Rita Home  
10410 East Rita Ranch Road  
Son, AZ 85747  
one (520) 574-0971  
Fax (520) 574-0972

FCC APPEAL Docket No. 02-6  
Regina School Inc.  
BEN: 220303 471#: 378639  
Attachment #: E  
TOTAL PAGES: 38 OF 99

|                                  |  |
|----------------------------------|--|
| SEND TO<br><br>USAC              | FROM<br><br>Regina School, Inc.<br>dba Santa Rita Home |
| ATTENTION<br><br>RICH DIGIOVANA  | DATE<br><br>6/24/2003                                  |
| FAX NUMBER<br><br>1-973-599-6512 | PHONE NUMBER<br>1-520-574-0971 fax # 1-520-574-0972    |

☐ Urgent ☐ Reply ASAP ☐ Please Comment ☐ Please Review ☐ For your Information

Total pages, including cover sheet 2 PAGES

## COMMENTS

RICH

ATTACHED PLEASE FIND THE REQUESTED INFORMATION

ITEM 21 ATTACMENTS FY 2003 #378639

IF YOU HAVE ANY QUESTIONS PLEASE CALL 520-574-0971

THANKS

LIZ

**FAXED**  
JUN 24 2003

## CONFIDENTIALITY NOTICE:

The materials enclosed with this facsimile transmission are private and confidential and are the property of Regina School, Inc. The material herein is privileged and is intended only for the use of the above named individual or entity. This information is protected by Arizona Revised Statute. If you have received this transmission in error, please notify the sender immediately to arrange return or destruction of this transmission

Regina School Inc.

BEN: 220303 471#: 378639

Attachment #: E

Attachment for Internal connection 2004INTERN

TOTAL PAGES: 39 of 99

471 application number is 378639

Cisco Catalyst® 2950G-4S is a member of the Catalyst 2950 Series Intelligent Ethernet Switches, and is a fixed-configuration, stackable switch that provides wire-speed Fast Ethernet and Gigabit Ethernet connectivity for midsize networks and the metro access edge. The Catalyst 2950 Series is an affordable product line that brings intelligent services, such as enhanced security, high availability and advanced quality of service (QoS), to the network edge while maintaining the simplicity of traditional LAN switching. When a Catalyst 2950 Switch is combined with a Catalyst 3550 Series Switch, the solution can enable IP routing from the edge to the core of the network.

Embedded in Catalyst 2950 Series switches is the Cisco Cluster Management Suite (CMS) Software, which allows users to simultaneously configure and troubleshoot multiple Catalyst desktop switches using a standard Web browser. In addition, Cisco CMS Software provides new configuration wizards that greatly simplify the implementation of converged applications and network-wide services.

- 48 10/100 ports and two fixed GBIC-based 1000BASE-X uplink ports
- 1 rack unit (RU) stackable switch
- Delivers intelligent services to the network edge
- Enhanced Software Image (EI) installed
- Ideal for advanced desktop access layer connectivity and re

|  |             |
|--|-------------|
| • Cisco 2950G-24 Series 24 10/100BT Port | \$1245.00EA |
| Cost of Two switches                     | \$2490.00   |

|   |           |
|---|-----------|
| Cabling will be charge per drop is including the materials as well as 48 ports patch panel. |           |
| Cost of each drop is  | \$171.00  |
| For total of 37 Drops the total charge is   | \$6327.00 |

|   |           |
|---|-----------|
| Total cost of hardware with Tax and shipping is | \$2817.00 |
| Hourly charge for the setup is                  | \$122.00  |
| Set up charge                                   | \$366.00  |

|  |           |
|--|-----------|
| Total charge for implementation of this project is | \$9510.00 |
|--|-----------|

|                            |            |
|----------------------------|------------|
| Monthly Network Support is | \$995.00   |
| Total Charge for 12 months | \$11940.00 |

|                 |            |
|-----------------|------------|
| Total charge is | \$21450.00 |
|-----------------|------------|

**Regina School Inc.****BEN: 220303 471#: 378639**Attachment #: ETOTAL PAGES: 40 of 99

80 South Jefferson Road  
Whippany, New Jersey 07981  
Fax: 973-599-5512

**Universal Service Administrative Company**  
Schools & Libraries Division

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**FAX TRANSMISSION COVER SHEET**

---

To: V.C. KARUMANCHI  
Fax: 1-520-574-0972  
Subject: 378639 ERATE Regina School Inc.  
From: PIA Team4  
Date: June 18, 2003  
Time: 8:38:33 AM

YOU SHOULD RECEIVE 2 PAGE(S), INCLUDING THIS COVER SHEET. IF YOU DO NOT  
RECEIVE ALL THE PAGES, PLEASE CALL THE CONTACT SPECIFIED BELOW.

---

Universal Service Administrative Company  
Schools & Libraries Division

Date: 6/18/03

Mr. KARUMANCHI,

We are in the process of reviewing all Form 471 applications for schools and libraries discounts to ensure that they are in compliance with the rules of the federal universal service program. I am currently in the process of reviewing your Funding Year 2003 Form 471 Application. To complete my review I need some additional information. The information needed to complete the Review is listed below.

**Privilege and Confidentiality Notice**

The information in this telecopy is intended for the named recipients only. It may contain information that is privileged, confidential or otherwise protected from disclosure. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this telecopied material is strictly prohibited. If you have received the telecopy in error, please notify us by telephone immediately and mail the original to us at the above address. Thank you.

Request #1: The SLD has not yet received the Item 21 Attachments for Funding Year 2003 Form 471 application # 378639. In order to process the Form 471, we must receive the Item 21 Attachments. If you are unsure what constitutes an Item 21 Attachment, please refer to the Form 471 Instructions available at: <http://www.sl.universalservice.org>.

If you have not yet submitted the Item 21 Attachments please forward the Item 21 Attachments to our attention at the fax number indicated below, so we can begin to process the Form 471.

If you have already submitted the Item 21 Attachments, please fax an EXACT COPY of the Item 21 Attachments that were previously submitted. If you do not wish to resubmit the Item 21 Attachment, you are not required to do so. We will process your application once the Item 21 Attachments have been scanned into our system.

Please fax or e-mail the requested information to my attention. Please make sure any and all documents clearly say: Attention Rich on it because we are sharing the fax and I want to make sure it comes to me. If you have any questions please feel free to contact me.

It is important that we receive all of the information requested so PIA can complete its review. If you are unable to provide the requested information because your school has closed or will shortly close for summer break, please let me know in writing when you will be available to respond to these questions. Failure to do so may result in a reduction or denial of funding.

If we do not receive the information within seven calendar days, your application will be reviewed using the information currently on file.

Thank you for your cooperation and continued support of the Universal Service Program.

Sincerely,

Rich DiGiovanna  
Schools and Libraries Division  
Program Integrity Assurance  
Voice (973)428-7355  
Fax (973)599-6512  
[rdigiov@sl.universalservice.org](mailto:rdigiov@sl.universalservice.org)

FCC APPEAL Docket No. 02-6  
Regina School Inc.  
BEN: 220303 471#: 378639  
Attachment #: E  
TOTAL PAGES: 41 OF 99



# FACSIMILE COVER SHEET

REGINA SCHOOL, INC. dba Santa Rita Home  
10410 East Rita Ranch Road  
Tucson, AZ 85747  
Phone (520) 574-0971  
Fax (520) 574-0972

FCC APPEAL Docket No. 02-6

Regina School Inc.

BEN: 220303 471#: 378639

Attachment #: E

TOTAL PAGES: 42 OF 99

|   |   |
|---|---|
| SEND TO<br><br>USAC                           | FROM<br><br>Regina School, Inc.<br>dba Santa Rita Home  |
| ATTENTION<br><br>BRENT KUDSON                 | DATE<br><br>5/30/2003                                   |
| FAX NUMBER<br><br>1-973-599- <sup>6</sup> 515 | PHONE NUMBER<br><br>1-520-574-0971 fax # 1-520-574-0972 |

☐ Urgent ☐ Reply ASAP ☐ Please Comment ☐ Please Review ☐ For your Information

Total pages, including cover sheet 11 PAGES

COMMENTS

BRENT

HERE IS THE REQUESTED INFORMATION

**FAXED**  
5/30/2003

IF YOU HAVE ANY QUESTIONS PLEASE CALL 1-520-574-0971

THANKS

LIZ

## CONFIDENTIALITY NOTICE:

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Savitri Devi Karumanchi B.D.S., M.D.  
President

V. C. Karumanchi B.D.S., M.D.  
Medical Director

**Universal Service Administration Company  
Schools & Libraries Division  
Jennifer Hung  
Selective Review**

**Subject: FY2003 E-Rate Selective Review: Case SR-2003-220303**  
**Dear Jennifer,**

Attached please find the worksheet summary and our Technology Plan you requested.

We have previously submitted the final operating budget for 2003-2004 and indicated where our portion of e-rate is coming from on both the revenue and expense portions of the budget. Our training was done by a third party, and we use our own employees. They were trained and can train the other employees.

You should have on file a copy of the signed agreement between Enterprise Network Technologies (ENT) and Regina School. ENT submitted the only written bid received for FRN 1010200 in response to our posted Form 470 # 238170000450444. In all other selections, we chose to stay with our current providers such as Qwest, T-mobile, and AT&T Corp. The determining factor was pricing as well as service in our area.

Our entire telecommunication contract was set as verbal renewing with our past contractors. We have rated our selection based on price, and their performance in the past.

Our agreement was verbal; we signed the contract on 02/06/2003 after the mandatory period of 28 days. The date and application number on the 470 are correct. Our revenue is based on the number of students we have.

Please call me if you have any questions (520) 574-1161.

Thank You,

V. C. Karumanchi, M.D.  
Director

Regina School Inc.

BEN: 220303 471#: 378639

Attachment #: E

TOTAL PAGES: 44 OF 99

## ITEM 25 WORKSHEET SUMMARY: FAX BACK PAGE 1

| Item 25 Worksheet Summary   |                     | Funding Year 2002<br>(07/01/02-06/30/03) | Funding Year 2003<br>(07/01/03-06/30/04) |
|---|---------------------|--|--|
| Please Add Subtotals of Sections I through VI   |                     |  |  |
| <b>Section I: Connectivity</b>  |                     |  |  |
| I-A. Commitment Amount Requested  |                     |  |  |
| • Telecom   | 1                   | \$11,772.00                              |  |
| • Internet Access   | 2                   | \$7,452.00                               |  |
| • Internal Connections  | 3                   | \$18,305.00                              |  |
| <b>Total of Funding Requests (I-A)</b>  | 4                   | \$38,529.00                              |  |
| I-B. Form 471 Applicant's Share   |                     |  |  |
| • Telecom   | 5                   | \$1,308.00                               |  |
| • Internet Access   | 6                   | \$828.00                                 |  |
| • Internal Connections  | 7                   | \$2,145.00                               |  |
| <b>Total of Applicant Share (I-B)</b>   | 8                   | \$4,281.00                               |  |
| I-C. Amounts not covered by E-Rate  |                     |  |  |
| • Telecom   | 9                   | \$                                       |  |
| • Internet Access   | 10                  | \$                                       |  |
| • Internal Connections  | 11                  | \$                                       |  |
| <b>Total of Amounts Not Covered (I-C)</b>   | 12                  | \$                                       |  |
| <b>Total Connectivity (I-A + I-B + I-C)</b>   |                     | \$                                       | \$                                       |
| <b>Section II: Hardware</b>   |                     |  |  |
| II-A. Number of Computers Connected   | 13a. #              |  | 13b. #                                   |
| II-B. Applicant Expenditure   | 14a. \$             |  | 14b. \$                                  |
| II-C. Contribution / In-Kind Donations  | 15a. \$             |  | 15b. \$                                  |
| <b>Total Hardware (II-B + II-C)</b>   | 16a. \$             |  | 16b. \$                                  |
| <b>Section III: Professional Development</b>  |                     |  |  |
| * III-A. Staff Training Hours (Total 100%):   |                     |  |  |
| 0-5 Hrs. % 5-15 Hrs. 0 % 15-25 Hrs. % 25-50 Hrs. % 50+ Hrs. %   |                     |  |  |
| III-B. Applicant Expenditure  | 18a. \$             | 900.00                                   | 18b. \$ 1200.00                          |
| III-C. Contribution / In-Kind Donations   | 19a. \$             | 0  | 19b. \$ 0                                |
| <b>Total Professional Development (III-B + III-C)</b>   | 20a. \$             | 1200.00                                  | 20b. \$ 1200.00                          |
| <b>Section IV: Software</b>   |                     |  |  |
| IV-A. Applicant Expenditure   | 21a. \$             |  | 21b. \$                                  |
| IV-B. Contribution / In-Kind Donations  | 22a. \$             |  | 22b. \$                                  |
| <b>Total Software (IV-A + IV-B)</b>   | 23a. \$             |  | 23b. \$                                  |
| <b>Section V: Retrofitting</b>  |                     |  |  |
| V-A. Applicant Expenditure  | 24a. \$             |  | 24b. \$                                  |
| V-B. Contribution / In-Kind Donations   | 25a. \$             |  | 25b. \$                                  |
| <b>Total Retrofitting (V-A + V-B)</b>   | 26a. \$             |  | 26b. \$                                  |
| <b>Section VI: Maintenance</b>  |                     |  |  |
| VI-A. Applicant Expenditure   | 27a. \$             |  | 27b. \$                                  |
| VI-B. Contribution / In-Kind Donations  | 28a. \$             |  | 28b. \$                                  |
| <b>Total Maintenance (VI-A + VI-B)</b>  | 29a. \$             |  | 29b. \$                                  |
| <b>Total of E-Rate Initiative (Total of Section I to VI)</b>  | 30a. \$             |  | 30b. \$                                  |
| <b>Technology Implementation Level (Enter Number of schools/libraries at each level from worksheet)</b> |                     |  |  |
| Level 1 current:  | Level 2 current:    | Level 3 current:                         | Level 4 current:                         |
| Level 1 by 6/30/04:   | Level 2 by 6/30/04: | Level 3 by 6/30/04:                      | Level 4 by 6/30/04:                      |

For Consortium applicants choosing to provide a response on a disaggregated basis:

Block 4 Entity Name \_\_\_\_\_ Entity Number \_\_\_\_\_

Item 25 Worksheet Summary page \_\_\_\_\_ of \_\_\_\_\_

FROM: DOWNSIDE

Regina School Inc.

BEN: 220303 471#: 378639

Attachment #: E

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## ITEM 25 WORKSHEET SUMMARY: FAX BACK PAGE 1

| Item 25 Worksheet Summary  |                     | Funding Year 2002<br>(07/01/02-06/30/03) | Funding Year 2003<br>(07/01/03-06/30/04) |
|--|---------------------|--|--|
| Please Add Subtotals of Sections I through VI  |                     |  |  |
| <b>Section I: Connectivity</b>   |                     |  |  |
| I-A. Commitment Amount Requested   |                     |  |  |
| • Telecom  | 1                   | \$11,772.00                              |  |
| • Internet Access  | 2                   | \$7,452.00                               |  |
| • Internal Connections   | 3                   | \$18,305.00                              |  |
| <b>Total of Funding Requests (I-A)</b>   | 4                   | \$36,529.00                              |  |
| I-B. Form 471 Applicant's Share  |                     |  |  |
| • Telecom  | 5                   | \$1,806.00                               |  |
| • Internet Access  | 6                   | \$828.00                                 |  |
| • Internal Connections   | 7                   | \$2,146.00                               |  |
| <b>Total of Applicant Share (I-B)</b>  | 8                   | \$4,280.00                               |  |
| I-C. Amounts not covered by E-Rate   |                     |  |  |
| • Telecom  | 9                   | \$ 0.00                                  |  |
| • Internet Access  | 10                  | \$ 0.00                                  |  |
| • Internal Connections   | 11                  | \$ 0.00                                  |  |
| <b>Total of Amounts Not Covered (I-C)</b>  | 12                  | \$ 0.00                                  |  |
| <b>Total Connectivity (I-A + I-B + I-C)</b>  | 13                  | \$ 32,249.00                             |  |
| <b>Section II: Hardware</b>  |                     |  |  |
| II-A. Number of Computers Connected  | 13a. #              | 14                                       | 13.0                                     |
| II-B. Applicant Expenditure  | 14a. \$             | 9,800.00                                 | 7,800.00                                 |
| II-C. Contribution / In-Kind Donations   | 14b. \$             | 0.00                                     | 0.00                                     |
| <b>Total Hardware (II-B + II-C)</b>  | 15a. \$             | 9,800.00                                 | 7,800.00                                 |
| <b>Section III: Professional Development</b>   |                     |  |  |
| III-A. Staff Training Hours (Total 100%):  |                     |  |  |
| 0-5 Hrs. %   | 5-15 Hrs. %         | 15-25 Hrs. %                             | 25-50 Hrs. %                             |
|  |                     |  | 40%                                      |
| III-B. Applicant Expenditure   | 16a. \$             | 3,750.00                                 | 3,300.00                                 |
| III-C. Contribution / In-Kind Donations  | 16b. \$             | 0.00                                     | 0.00                                     |
| <b>Total Professional Development (III-B + III-C)</b>  | 17a. \$             | 3,750.00                                 | 3,300.00                                 |
| <b>Section IV: Software</b>  |                     |  |  |
| IV-A. Applicant Expenditure  | 21a. \$             | 1,780.00                                 | 3,700.00                                 |
| IV-B. Contribution / In-Kind Donations   | 21b. \$             | 0.00                                     | 0.00                                     |
| <b>Total Software (IV-A + IV-B)</b>  | 22a. \$             | 1,780.00                                 | 3,700.00                                 |
| <b>Section V: Retrofitting</b>   |                     |  |  |
| V-A. Applicant Expenditure   | 24a. \$             | 6,300.00                                 | 7,500.00                                 |
| V-B. Contribution / In-Kind Donations  | 24b. \$             | 0.00                                     | 0.00                                     |
| <b>Total Retrofitting (V-A + V-B)</b>  | 25a. \$             | 6,300.00                                 | 7,500.00                                 |
| <b>Section VI: Maintenance</b>   |                     |  |  |
| VI-A. Applicant Expenditure  | 27a. \$             | 8,700.00                                 | 9,350.00                                 |
| VI-B. Contribution / In-Kind Donations   | 27b. \$             | 0.00                                     | 0.00                                     |
| <b>Total Maintenance (VI-A + VI-B)</b>   | 28a. \$             | 8,700.00                                 | 9,350.00                                 |
| <b>Total of E-Rate Initiative (Total of Section I to VI)</b>   | 30a. \$             | 52,739.00                                | 28,200.00                                |
| <b>Technology Implementation Levels (Enter Number of schools/libraries at each level from worksheet)</b> |                     |  |  |
| Level 1 current:   | Level 2 current:    | Level 2 current:                         | Level 2 current:                         |
| Level 1 by 6/30/04:  | Level 2 by 6/30/04: | Level 2 by 6/30/04:                      | Level 2 by 6/30/04:                      |

For Consortium applicants choosing to provide a response on a disaggregating basis:

Block 4 Entry Name

Entry Number

Item 25 Worksheet Summary page

of

Universal Service Administrative Company  
Schools and Libraries DivisionSelective Review  
Instructions and Worksheet - Page 13

2 701

202

FROM: PD-MAP-990101

PHONE NO.: 525740972

FROM: PD-MAP-990101



**Regina School Inc.**

**BEN: 220303 471#: 378639**

Attachment #: E

TOTAL PAGES: 47 OF 99

Savitri Devi Karumanchi B.D.S., M.D.  
President

V. C. Karumanchi B.D.S., M.D.  
Medical Director

Regina School has been in this location for the past 10 years; this facility has been retrofitted every year to fit the current technological infrastructure that is currently in place. In year 2003 and 2004, we will spend for electrical Data wiring, and in purchasing 13 new PC's for lab for the amount of \$7800.

We are in the process of building a new classroom next to the school in the coming year that will give us the ability to take more students into our school. We have budgeted \$75000.00 for this purpose.



**Regina School Inc.**

**BEN: 220303 471#: 378639**

Attachment #: E

TOTAL PAGES: 48 OF 99

Savitri Devi Karumanchi B.D.S., M.D.  
President

V. C. Karumanchi B.D.S., M.D.  
Medical Director

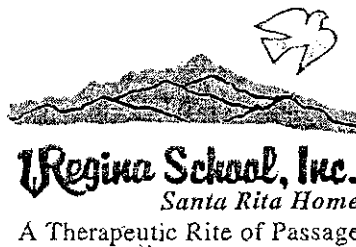
To Whom It May Concern:

We posted our 470 application on [www.sl.universalservice.org](http://www.sl.universalservice.org) as RFP, for the 4 week period. Our telecommunications and Internet access are received on a yearly contract basis. Qwest Inc., Enterprise Network Technologies, AT&T, and T-Mobile are our current service providers. We have been happy with the service they have provided us in the past and their price has been very competitive. We contacted several providers in our area and decided to stay with our current provider due to their price and kind of service we are receiving from them.

We are a small School and we need hand held service, and that is why we select our vendors, and yet we look at their cost of assisting us through out the whole process. We did ask about a wiring project and yearly network monitoring and servicing our LAN from Enterprise Network Technologies, Inc as well as PC NET for internal bid, which are our present contractors; we have been very pleased with their service and competitive rates. We plan to continue to utilize their services and maintain the flexibility of the monthly service contract option which they are willing to provide for us; at the end we selected PC NET for this project.

Sincerely,

V. C. Karumanchi  
Director



FCC APPEAL Docket No. 02-6

**Regina School Inc.**

**BEN: 220303 471#: 378639**

Attachment #: E

TOTAL PAGES: 49 OF 99

Savitri Devi Karumanchi B.D.S., M.D.

President

V. C. Karumanchi B.D.S., M.D.

Medical Director

### **FAX back for Year 2003– 2004) Year 6:**

Regina school plans on implementing the ERate requests for wiring and new switches, for our new additional class which we are planning to add to the school. We are budgeting for 13 computers to be added this year and following year 30 more. We need additional client connections to ensure efficient network resource usage. This allows the school to take more students as well as better connections to Internet and network resources.

We need service support to have school up and running at all times, and at full capacity.



**Regina School Inc.**

**BEN: 220303 471#: 378639**

Attachment #: E

TOTAL PAGES: 50 of 99

## PCNET

PCNET, Inc. is a computer network integration company and Internet Service Provider in Tucson, Arizona with offices in Phoenix. We offer a wide range of quality technical services to meet all of your needs.

- FULL LINE OF HARDWARE AND SOFTWARE
- CUSTOM CONFIGURED SYSTEMS AND UPGRADES
- LAN & WAN INTEGRATION SERVICES
- FULL Commercial INTERNET SERVICE (ISDN, Frame Relay and DSL)
- CUSTOMIZABLE SERVICE AGREEMENTS AND POST-SALE SUPPORT
- Computer Telephony(Altigen System)

Our knowledgeable and experienced consulting staff's primary goal is to furnish the most cost effective and reliable solution for your business. Whether you require an upgrade or a new addition of technological solutions to automate your business, your interests and needs are our priority.

Our Systems Consultants are fully trained and updated by the numerous manufacturers of which we represent. This ensures our ability to bring our customers the value and knowledge to increase their productivity and efficiency through the use of technology.

- Citrix
- Microsoft
- Cisco
- Compaq
- Altigen Telephony system

We proudly staff Cisco Design Specialists, Citrix Network Engineers. Post-sale and integration support is also available to meet any of your company's future needs.

**Finally, our service to our clients does not end at the point of sale. We place the highest value on each and every client we do business with.**

Thank you, for the opportunity to provide you with the following Proposal on internet access and LAN and WAN implementation.

## Here the product line information for your proposal

Cisco Catalyst® 2950G-48 is a member of the Catalyst 2950 Series Intelligent Ethernet Switches, and is a fixed-configuration, stackable switch that provides wire-speed Fast Ethernet and Gigabit Ethernet connectivity for midsize networks and the metro access edge. The Catalyst 2950 Series is an affordable product line that brings intelligent services, such as enhanced security, high availability and advanced quality of service (QoS), to the network edge while maintaining the simplicity of traditional LAN switching. When a Catalyst 2950 Switch is combined with a Catalyst 3550 Series Switch, the solution can enable IP routing from the edge to the core of the network.

Embedded in Catalyst 2950 Series switches is the Cisco Cluster Management Suite (CMS) Software, which allows users to simultaneously configure and troubleshoot multiple Catalyst desktop switches using a standard Web browser. In addition, Cisco CMS Software provides new configuration wizards that greatly simplify the implementation of converged applications and network-wide services.

- 48 10/100 ports and two fixed GBIC-based 1000BASE-X uplink ports
- 1 rack unit (RU) stackable switch
- Delivers intelligent services to the network edge
- Enhanced Software Image (EI) installed
- Ideal for advanced desktop access layer connectivity and re

|  |                  |
|--|------------------|
| • Cisco 2950G-48 Series 48 10/100BT Port | \$1245.00EA      |
| <b>Cost of Two switches</b>              | <b>\$2490.00</b> |

|  |                  |
|--|------------------|
| <b>Cabling will be charge per drop is including the materials as well as 48 ports patch panel.</b> |                  |
| <b>Cost of each drop is</b>  | <b>\$171.00</b>  |
| <b>For total of 37 Drops the total charge is</b>   | <b>\$6327.00</b> |

|  |                  |
|--|------------------|
| <b>Total cost of hardware with Tax and shipping is</b> | <b>\$2817.00</b> |
| <b>Hourly charge for the setup is</b>                  | <b>\$122.00</b>  |
| <b>Set up charge</b>                                   | <b>\$366.00</b>  |

|   |                  |
|---|------------------|
| <b>Total charge for implementation of this project is</b> | <b>\$9510.00</b> |
|---|------------------|

|                                       |            |
|---------------------------------------|------------|
| Monthly Network Support is            | \$995.00   |
| Total Charge for 12 months            | \$11940.00 |
| Total charge for whole in proposal is | \$21450.00 |

**PC NET SPIN for SLD IS 143025748**

Thank you,

Mojgan Rezaei

FCC APPEAL Document NO 02-6

**Regina School Inc.**

**BEN: 220303 471#: 378639**

Attachment #: E

TOTAL PAGES: 52 of 99



Universal Service Administrative Company  
Schools & Libraries Division

FCC APPEAL Docket No. 02-6

Regina School Inc.

BEN: 220303 471#: 378639

Attachment #: F

TOTAL PAGES: 53 OF 99

| <b>E-RATE SELECTIVE REVIEW INFORMATION REQUEST</b>                                 |                     |                    |                                 |
|--|---------------------|--------------------|---------------------------------|
| <b>FUNDING YEAR 2003</b>   |                     |                    |                                 |
| <b>CASE # SR-2003- 220303</b>  |                     |                    |                                 |
| To:  | DR. V.C. KARUMANCHI | From:              | Brent Knudson                   |
| Your Phone Number:   | 520-574-1161        | My Phone Number:   | 973-884-8307                    |
| Your Fax Number:   | 520-574-0972        | My Fax Number:     | (973) 599-6515                  |
| Entity Name:   | Regina School Inc.  | My E-Mail Address: | bknudso@sl.universalservice.org |
| Today's Date:  | April 24, 2003      | Total Pages:       | 16                              |
| <b>PLEASE RESPOND BY:</b>  | <b>May 8, 2003</b>  |                    |                                 |
| Form 471 Application Number(s):  | 370265, 378639      |                    |                                 |
| <b>PLEASE CALL TO CONFIRM THAT THIS DOCUMENT HAS BEEN RECEIVED IN ITS ENTIRETY</b> |                     |                    |                                 |

**Time Sensitive - 14-Day Response Expected**

It is important that we receive all of the information requested within 14 calendar days of the date of this document so that we may complete our review of your funding request(s).

**Who can respond to this request for information**

This document requests information that must be provided by the applicant, or by the applicant's authorized representative. If the applicant is responding to this document, it must return the enclosed certification (Fax Back Page 4) to the Schools and Libraries Division (SLD) along with the requested material. If the applicant's authorized representative is responding to this document, the authorized representative must sign and return (1) the enclosed certification to SLD along with the requested material AND (2) a letter of agency or other agreement between the applicant and consultant authorizing them to act on the school or library's behalf.

**How to respond**

Please send your responses to the questions outlined on the following pages to:

| Via Fax:  | Via Expedited Mail:  | Via email:                      |
|---|--|---------------------------------|
| Brent Knudson<br>PIA Selective Review<br>(973) 599-6515 (fax) | Brent Knudson<br>SLD<br>80 S. Jefferson Road<br>Whippany, NJ 07981 | bknudso@sl.universalservice.org |

Thank you for your assistance as we work to assure the integrity of the Schools and Libraries Universal Service Support Mechanism. It is important that we receive all of the information requested within 14 calendar days. A checklist of the items requested in this document is included on Fax Back Page 4.

If you have any questions with regard to this request or these worksheets, please contact the reviewer at the phone number or email address listed above.

Dear E-Rate Applicant:

In order to ensure that applicants are following certain FCC rules relating to certification statements and competitive bidding processes, you have been selected for a two-part review (Selective Review). We are seeking information about (1) your competitive bidding and vendor selection processes, and (2) information to support the certification you made on FCC Form 471, Item 25, that you have secured access to all of the necessary resources to make effective use of the requested products and services.

Both parts of the Selective Review take place on a system-wide basis (also called a "billed entity" level). We will be requesting, and looking at information for ALL Form(s) 471 filed for the 2003-2004 funding year (Funding Year 2003) that were filed by the entity listed on the cover page of this document. Please notify us if you have additional Form(s) 471 for Funding Year 2003 that we have not listed. The review will include those as well. It is important that you identify any additional applications that you have filed at this time for Funding Year 2003. Failure to do so may delay or jeopardize funding commitments and/or post-commitment disbursements. In addition, it may also result in future adjustments to any commitments that you may receive from us, or other action.

**Part I: Information Regarding the Competitive Bidding Process and Vendor Selection**

For each of the following items we have outlined the requested documentation you will need to supply. Please provide the information by funding request number (FRN) unless otherwise indicated. In the event that a document (e.g., contract, RFP, bid response, etc.) applies to multiple FRNs, simply indicate which FRNs the document supports on the first page of the document. If for any reason you do not have any of the documentation requested below, you MUST explain why.

**1) Requests for Proposal (RFP)**

- a) Copies of any and all requests for proposals (RFPs), invitation to bid, request for bids, or other documentation of bid requests for services and/or products requested, or other solicitations in any way associated with the applicant's funding request(s) and/or the selection of the service provider(s) that appear(s) on the applicant's funding request(s).
- b) You do not need to provide copies of FCC Form(s) 470 that were posted to the SLD website.
- c) If RFPs, etc., are not provided, please explain why you have not provided them.

**2) Bid Responses**

- a) Complete copies of any and all proposals, bid responses, etc., received in response to the Form 470, and/or any RFP, or other solicitation in any way associated with the applicant's funding request and/or with the selection of the service provider that appears on the applicant's funding requests, for all requests including tariff, month-to-month and contracted services.

**3) Vendor Selection Process**

- a) How many bids were received for each FRN?
- b) Complete documentation indicating how and why you selected your service provider(s). This documentation should include:

- i) a description of your evaluation process,
  - ii) the factors you used to determine the winning bid, and
  - iii) attendance sheets for any meetings regarding the Form 470 and/or RFP or other solicitation vehicles.
- c) If more than one factor was used in the evaluation process to determine the winning bid(s) please indicate how those factors were weighted in the evaluation process.
- 4) Contracts and/or other agreements**
- a) Signed and dated copies of any and all agreements related to each of the Form 471 funding request(s), including any and all contracts, agreements, Statements of Work, etc., and any and all agreements between the applicant and the service provider related in any way to the applicant's funding request and/or provision of E-rate related services.
  - b) If contracts, etc., are not provided, please explain why you have not provided them.
  - c) If the price on the contract is different from the pre-discount price on your Form(s) 471, please explain the difference and account for the difference. (For example, if the dollar amount on the contract is higher than the dollar amount on your Form(s) 471, indicate which services have been removed, if that is the case. If the dollar amount on the contract is lower than the dollar amount on your Form(s) 471, explain why.)
- 5) Consulting Agreements**
- a) Please provide a complete copy of any consulting agreement(s) relating to the planning, implementation, and support of your E-rate funding request(s).
- 6) Correspondence**
- a) Please provide a copy of all correspondence between your service providers and consultants and the school regarding the competitive bidding process and the application process.

If there is any other documentation that would be helpful to us in our review to ensure that you complied with the Commission's rules requiring a fair and open competitive bidding process, please provide that as well.

## **Part II: Information Regarding Your Item 25 Certification**

### *Overview*

To ensure that E-Rate funds are allocated appropriately, and in accordance with FCC Orders, each applicant is required to certify in Item 25 of the Form(s) 471 that: "The school(s) or library(ies) I represent have secured access to all the resources, including computers, training, software, maintenance, and electrical connections necessary to make effective use of the services purchased as well as to pay the discounted charges for eligible services." The Item 25 Certification review also looks at the applicant's ability to pay for its share of E-rate funding. In the course of the Item 25 Certification review we will ask for:

- documentation of your ability to pay for your share of E-Rate discounts and estimates of non-E-Rate eligible resources that you might use to meet this certification.
- your estimates of hardware, software, professional development, retrofitting, and maintenance investments that might not be E-Rate eligible, but are necessary to make

effective use of the E-Rate discounts you have requested.

- a copy of your technology plan.
- an estimate of the technology level of all schools or libraries within your organization following E-Rate.

If you identified additional application(s) not listed on the cover page of this document, you will also need to make an adjustment to the amounts we listed in the *Item 25 Worksheet Summary* Sections I-A and I-B. Please make the adjustment on the worksheet, initial it, and explain the adjustment when you return that worksheet.

### Instructions for Completing the Item 25 Worksheet Summary: Fax Back Page 1

The *Item 25 Worksheet Summary: Fax Back Page 1* can be found on page 13 of this document. These instructions go with pages 12, 13, and 14 of this document. They are meant to help you complete and return those pages, and the necessary documentation noted below.

**Special note to Consortium applicants:** You have an option to provide us with the information requested below for the overall Consortium, or on a disaggregated basis with information pertaining to each individual entity listed on the Form(s) 471 Block 4 Worksheet C.

We understand that some consortia applicants do not collect the information requested in Sections I-VI below on a consortium basis. Therefore, you have the option of providing us with the requested information on a disaggregated basis. To do so, please make one copy of the *Item 25 Worksheet Summary: Fax Back Page 1* for each Block 4, Worksheet C entity (usually a school or library district). Be sure to complete the section at the very bottom of that page that identifies the entity. Note that in order to use this disaggregate method, you will also need to take the dollars that we have entered in to Section I-B and apportion them appropriately to each Block 4, Worksheet C entity.

Please also note that the FCC held in *Central Minnesota Computing Center (DA 01-776)* that consortium applicants must be able to provide information supporting the Item 25 certification for all of the members of their consortium, even if the resources are not under the direct control, or the responsibility, of the consortium leader.

Please contact the Selective Review team if you need further assistance in responding to this request on a disaggregated basis.

## Section I: Connectivity

### Subsection I-A. Commitment Amount Requested

We have looked at the Form(s) 471 that you filed for Funding Year 2003. We added up the commitment amounts that you requested on those Form(s) 471, by service category (the amount(s) from Form(s) 471, Block 5, Item 23k). We placed those sums next to the respective service category(ies) in Section IA, lines 1, 2, and 3 on the *Item 25 Worksheet Summary: Fax Back Page 1*. Please verify that these are the correct sums of the funding request amounts.

If your Funding Year 2003 Form(s) 471 contain duplication to account for Funding Year 2002 funding uncertainties (see Web notice "Filing Option for Applicants with Pending Funding Year 2002 Applications (1/21/03)" at [www.sl.universalservice.org](http://www.sl.universalservice.org)) and you do not see that duplication accounted for (i.e., the duplication removed) in the numbers in Sections I-A and I-B, please note that and explain in your response.

As noted above, this part of the review is based on your ability to pay the non-discounted portion of the funding that you requested on your Form(s) 471. Therefore, unless and until certain FRNs are determined to be non-fundable (e.g., the funding cap prevents funding certain requests), we are asking to see that you have budgeted for all the requests that you listed on all Funding Year 2003 Form(s) 471 that you filed for your entity.

Also note that if you have identified Form(s) 471, in addition to those listed on the cover page of this document, and those additional Form(s) 471 mean that the amounts we placed in Subsections I-A and I-B are too low, please make the adjustment on the worksheet, initial it, and explain the adjustment when you return that worksheet.

#### Subsection I-B. Form 471 Applicant's Share

In Section I-B of the *Item 25 Worksheet* you are being asked to document the funds you have available to pay for the discounted charges on eligible services. These are funds for paying your share of telecommunications services, Internet access, or internal connections costs after the discount has been applied. The FCC intentionally requires applicants to pay for a portion of their services in order to encourage cost-effective practices. For further information on your obligation to pay this amount, please see "Obligation to Pay Non-Discount Portion" in the Reference Section of the SLD website at [www.sl.universalservice.org](http://www.sl.universalservice.org). Remember that the funds to pay for your share of the E-rate cannot come directly or indirectly from your service provider.

We added up the "applicant share" of the amounts that you requested on Funding Year 2003 Form(s) 471, by service category. [The difference between Form(s) 471 Block 5, Item 23i (the total program year pre-discount dollar amount) and Form(s) 471 Block 5, Item 23k (the funding commitment request)]. The applicant share is also known as the "non-discounted amount," that is, the amount that FCC rules require the applicant to pay. We placed those sums next to the respective service category(ies) in Section I-B line numbers 5, 6, and 7 on the *Item 25 Worksheet Summary: Fax Back Page 1*. Please verify that these are the correct sums of your share of the charges.

**For Section I-B of the worksheet, please include the relevant pages of your operating or facilities budget to document that you are able to pay for your share of the purchased services.** This should include not only the budget line items that you will be referencing, but also a high level summary of your overall operating budget. To allow us to conduct our review, please be sure ALL of the following are included on the budget that you fax and/or send to us:

- The name of the entity to which the budget applies (is it for a school? For a district? For one library outlet? For a library district? For a municipality?)
- The time frame that the budget covers, including a starting date and ending date (e.g., July 1, 2003-June 30, 2004)
- Place an arrow next to each fund/budget line, on BOTH the revenue and expense side of



your budget, showing where you have allocated the necessary dollars for your share of E-rate. Please write the specific amount that will come from each fund/budget line. For example, if budget line A0002 contains \$200,000 and \$100,000 will be used to pay your share of E-rate, then please draw an arrow to it and write "E-rate, \$100,000."

Please explain any discrepancies between the Form 471 Applicant Share (Section I-B of the *Item 25 Worksheet Summary: Fax Back Page I*) and the dollars you identified on the budget that you provide. Failure to do so could delay or jeopardize the processing of your funding.

Also in this section, please provide an explanation of how any budget deficits, state-funding cuts, fund-raising effort shortfalls or other uncertainties will be addressed. Particularly we are looking for assurances that such cuts or shortcomings will NOT result in cutting the financial resources that are budgeted for your applicant share. If they will, we seek assurances, which we may later verify, that an FCC Form 500 would be filed to reduce the funding requests accordingly.

Note: If you provide a final approved budget, we may verify that budget with independent sources.

### *Draft Budgets*

If a final, approved budget is not available or is still in the approval process, we will accept certain alternative documentation as delineated below, provided a letter signed by a school or library official (e.g., superintendent, board president, chief business officer) **accompanies** the document(s).

The letter should explain (1) what phase of the approval process you are in, (2) whether your share of funding is contingent on any outside action (e.g., voter approval, board approval, state legislation, etc.) and (3) whether in the absence of such outside approval, you anticipate being able to meet your share. Also, make sure that the documentation you submit with the letter includes the same information as we requested above for a final operating budget. Please make sure that the letter identifies the specific amount that you will have available to pay your share. For example, if you have \$100,000 allocated in your budget, make sure that is noted in the letter.

In addition to the letter, we require one of the following items:

- A draft budget. Place an arrow next to each fund/budget line, on BOTH the revenue and expense side, showing where you have allocated the necessary dollars for your share of E-rate. Please write the specific amount that will come from each fund/budget line. For example, if budget line A0002 contains \$200,000 and \$100,000 will be used to pay your share of E-rate, then please draw an arrow to it and write "E-rate, \$100,000."
- A resolution of a governing Board authorizing the filing of the Form(s) 471 for a given dollar amount, for given services and/or products, and within a given timeframe. For us to consider such a resolution sufficient evidence that your entity has provided for payment of your share of E-rate, the resolution should specify the funding year, the fiscal year, or the school year during which the payment is authorized.
- A signed commitment letter to the applicant from the donor (e.g. school or library foundation), if donations (or other dollars from any contributor) are a source of funding. The letter **MUST** specify (1) the level and commitment of funds or other resources; (2) the timing of the delivery of such resources, along with a dispositive indication that the resources are for E-rate supported products/services or for items needed to effectively use the discounted services. (The indication as to the use of the resources might come from

the donor or be reflected in a Board resolution committing donations to E-rate related purposes.) While your service provider may assist you in locating bona-fide grants, the grants or outside funding organizations must be independent of the service provider.

**Subsection I-C. Amounts not covered by E-rate**

In Section I-C of the *Item 25 Worksheet* you are asked to indicate the total amount of money that you will pay during Funding Year 2003 for E-Rate eligible products/services for which you are NOT requesting E-Rate funding.

- Separate the services/products into their respective service categories (telecommunications, Internet access and internal connections) and total the results of each category.
- Enter these amounts in the *Item 25 Worksheet Summary*, Section I-C in the respective service category (Numbers 9, 10, 11).
- Sum items I-C, 9 through 11 and enter this amount in #12.

**Sections II through VI: Hardware, Professional Development, Software, Retrofitting and Maintenance**

For Sections II through VI of the worksheet, you will be asked for investment amounts in these areas for the prior Funding Year 2002 (2002-2003) and also for the investment that coincides with Funding Year 2003 (2003-2004). It is not initially necessary to document your estimates. However, in the event of a future audit, or depending on the results of our analysis, you may be asked to provide additional documentation to clarify or substantiate your estimates.

For Sections II through VI (Hardware, Software, Professional Development, Retrofitting, and Maintenance), Securing access to necessary resources for non-eligible products and services does not mean that all resources to support the purchased services must be paid for out of current year funds. Therefore, if you can demonstrate that the computers are in place, the training has occurred, or the electrical system has been upgraded as a result of investments in previous years, then those resources are available to support the purchased services. You may attach a page to the worksheet, or cross-reference the technology plan you have provided, to document that these resources are available. You may also estimate the value of donations and in-kind contributions on the worksheet, and include these values in the subtotals for each section. These can be listed on the line marked "Contributions/In Kind" for each section.

If you have submitted your E-Rate request on behalf of a school system, a library system, or a consortium, your response on these worksheets should represent the total of all of the resources available in all of the eligible entities covered by your request. For example, you would include your estimate of all of the networked computers in your school district or library system buildings that will be covered by your funding request. If, as an applicant, you have submitted multiple Form(s) 471, a single worksheet should be used to summarize the total requests for all of your Form(s) 471, and the total resources that are available to support those requests. The exception to using a single worksheet is if you are a Consortium applicant and you decide to use the disaggregate method for demonstrating compliance with your Item 25 Certification. (See the description in the box on page 4.)

**Section II: Hardware**

Hardware includes computers, printers, fax machines, video equipment, scanners, CD-ROM drives, servers, etc., that are used to support and improve education or library service.

To use telecommunications access effectively for improved education or library service you should have computers that can take advantage of the resources available on the Internet. Legacy equipment (PCs below 486 or Macs below 040 processors) that cannot take full advantage of the Internet should not be included in the hardware available to support purchased services unless they can support text-based browsing (such as Macs with 020 processors or 386 PCs with appropriate software).

- In Section II-A, number 13a, please enter the number of computers connected to the Internet as of today. Also in number 13b, enter the number of computers scheduled to be connected as of June 30, 2004.
- In Section II-B, please estimate your total expenditures for hardware during Funding Year 2002 and Funding Year 2003. Enter these numbers in Section II-B, Numbers 14a and 14b.
- Estimate the value of in-kind hardware donations received during the last Funding Year 2002 and Funding Year 2003. Enter these numbers in Section II-C, numbers 15a and 15b.
- Add 14a and 15a. Enter the sum in 16a.
- Add 14b and 15b. Enter the sum in 16b.

If you have made a significant investment in technology prior to Funding Year 2002, please summarize the resources that are already in place in the section titled, *Resource Plan: Fax Back Page 2*. Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not yet been approved, please note that as well.

**Section III: Professional Development**

Professional Development, which is not eligible for E-rate discounts, is necessary to ensure that you are prepared to make effective use of purchased services. Professional development should provide for ongoing and sustained training for not just the technical staff, but teachers or librarians as well.

Your budget should provide for professional development that goes beyond the acquisition of generic computer skills to include mastery of technology applications specifically designed to improve teaching, learning or library service. Training that is limited to the acquisition of basic computer skills is not sufficient. Training should be coordinated with the availability of appropriate technology in the school, classroom, or library.

The following are possible professional development costs that might have been incurred by your organization: seminars and conferences; faculty hired to conduct in-service or on-site training; technology related courses attended by your staff and paid for by your organization; books and other instructional materials; and full time professional development staff. Peer

tutoring and peer monitoring is another method for delivering training, and you may include this in your estimate of Professional Development Contributions and in-kind donations. However, for these purposes, please do not include any non-technology course costs.

- Estimate the percent of your instructional or library service staff that have been trained to use technology to improve education or library services and list the results in Section III-A Staff Training Hours (the combined total should equal 100%). Please note that here we are looking for the CURRENT percentages of teacher or librarian training.
- Then estimate the value of your professional development expenditures for Funding Year 2002. Place that amount next to number 18a.
- Estimate the value of your professional development expenditures for Funding Year 2003. Place that amount next to number 18b.
- Estimate any in-kind or pro-bono professional development for Funding Year 2002. Place this amount next to number 19a.
- Estimate any in-kind or pro-bono professional development expected for Funding Year 2003. Place this amount next to number 19b.
- Add 18a and 19a. Place the sum in 20a.
- Add 18b and 19b. Place the sum in 20b.

If you have made a significant investment in professional development prior to Funding Year 2002 please summarize these resources in the section titled, *Resource Plan: Fax Back Page 2*. Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not been approved yet, please note that as well.

#### Section IV: Software

Some software (such as productivity tools, curriculum software, library content, etc.) is not eligible for discounts, but is necessary to make effective use of the purchased services. (Software to operate a network server is eligible and would be included in Connectivity above.)

- Estimate the value of your software expenditures for Funding Year 2002. Place that amount in 21a.
- Estimate the value of your anticipated software expenditures for Funding Year 2003. Enter this amount in 21b.
- Estimate any in-kind contributions of software products during Funding Year 2002. Enter this amount in 22a.
- Estimate any anticipated in-kind contributions of software for Funding Year 2003. Enter this amount in 22b.
- Add 21a and 22a. Place the sum in 23a.
- Add 21b and 22b. Place the sum in 23b.

If you have made a significant investment in software prior to Funding Year 2002, please summarize these resources that are already in place in the section titled, *Resource Plan: Fax*

*Back Page 2.* Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not been approved yet, please note that as well.

### Section V: Retrofitting

Retrofitting that may be necessary to make effective use of purchased services is not eligible for E-rate discounts, but it is necessary to make effective use of the purchased services. Retrofitting includes electrical wiring, asbestos removal, building modifications, renovations and repairs necessary to use the requested E-rate products and services. Retrofitting is not the costs that you incurred to upgrade your computer wiring or network hardware.

- Please estimate your retrofitting investment during Funding Year 2002. Place this value in 24a.
- Estimate your retrofitting expenses anticipated during Funding Year 2003. Place this value in 24b.
- Estimate any in-kind or pro-bono work in the area of retrofitting received during Funding Year 2002. Place this value in 25a.
- Estimate expected in-kind or pro-bono work in the area of retrofitting that you anticipate receiving during Funding Year 2003. Place this number in 25b.
- Add 24a and 25a. Place the sum in 26a.
- Add 24b and 25b. Place the sum in 26b.

If you have made a significant investment in retrofitting prior to Funding Year 2002, please summarize these resources that are already in place in the section titled, *Resource Plan: Fax Back Page 2*. Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not been approved yet, please note that as well.

### Section VI: Maintenance

Systems maintenance and operations costs for ineligible hardware and software, and salaries of staff are ineligible for E-rate discounts. Nevertheless, they are necessary to make effective use of the purchased services (maintenance costs for E-rate eligible equipment and services, that do not include applicant staff salaries, should be included in Connectivity above).

- Please estimate your expenditures for systems maintenance and operations in Funding Year 2002. Place this value in 27a.
- Estimate your expenditures anticipated for Funding Year 2003 for systems maintenance and operations. Place this value in 27b.
- Estimate any pro-bono maintenance or the value of donated time on maintenance for Funding Year 2002. Place this value in 28a.
- Estimate any pro-bono maintenance or the value of donated time on maintenance anticipated for Funding Year 2003. Place this value in 28b.

Regina School Inc.

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- Add 27a and 28a. Place the sum in 29a.
- Add 27b and 28b. Place the sum in 29b

If you have made a significant investment in maintenance and operations prior to Funding Year 2002, please summarize these resources that are already in place in the section titled, *Resource Plan: Fax Back Page 2*. Please also describe any other resources to support this area that are not represented on the *Item 25 Worksheet*, but of which we should be aware. If you have applied for matching funds or grants from other sources that have not been approved yet, please note that as well.

### Technology Plan

Please include a copy of your technology plan in your response. Your technology plan helps us better understand the resources that are available to support the funding requests that you have submitted on your Form(s) 471.

## Technology Implementation Level Worksheet

- In column A, list the number of schools or libraries that currently fall into the technology levels described below.
- In column B, indicate where your schools/libraries will be as a result of the technology delivered as a result of the e-rate applications you have submitted this year.

If you are responding on behalf of a consortium, a school district or a library system that has schools or libraries (outlets/branches) at different levels, please list the number of sites that are at each level.

|  | (A)<br>Current<br>Number of<br>Schools/Libraries  | (B)<br>After 2003-2004 E-rate<br>products/services<br>number of<br>Schools/Libraries       |
|--|---|--|
| Please list the <i>number</i> of schools and libraries that are currently and <i>will be</i> at each level <i>after</i> the requested services are installed.  |   |  |
| Level I Phone Service, and Single Point Internet Access  |   |  |
|  | Place the above number next to "Level 1 current:" at the bottom of the Fax Back Page 1. | Place the above number next to "Level 1 by 6/30/04:" at the bottom of the Fax Back Page 1. |
| Level II Phone Service, and multiple computers connected directly to the Internet in a networked lab or single location in a library. Please also estimate the number of computers to be networked.      |   |  |
|  | Place the above number next to "Level 2 current:" at the bottom of the Fax Back Page 1. | Place the above number next to "Level 2 by 6/30/04:" at the bottom of the Fax Back Page 1. |
| Level III Phone Service, and direct Internet connection on building LAN with some classrooms networked or distributed centers in a library. Please estimate the number of rooms, centers, and computers. |   |  |
|  | Place the above number next to "Level 3 current:" at the bottom of the Fax Back Page 1. | Place the above number next to "Level 3 by 6/30/04:" at the bottom of the Fax Back Page 1. |
| Level IV Phone Service, and direct Internet connection on building LAN with access from all classrooms or library centers. Please indicate number of rooms, public access stations, and computers.       |   |  |
|  | Place the above number next to "Level 4 current:" at the bottom of the Fax Back Page 1. | Place the above number next to "Level 4 by 6/30/04:" at the bottom of the Fax Back Page 1. |

# ITEM 25 WORKSHEET SUMMARY: FAX BACK PAGE 1

| Item 25 Worksheet Summary                                    |                  | Funding Year 2002<br>(07/01/02-06/30/03) | Funding Year 2003<br>(07/01/03-06/30/04) |
|--|------------------|--|--|
| Please Add Subtotals of Sections I through VI                |                  |  |  |
| <b>Section I: Connectivity</b>                               |                  |  |  |
| I-A. Commitment Amount Requested                             |                  |  |  |
| • Telecom  | 1                | \$11,772.00                              |  |
| • Internet Access  | 2                | \$7,452.00                               |  |
| • Internal Connections                                       | 3                | \$19,305.00                              |  |
| <b>Total of Funding Requests (I-A)</b>                       | <b>4</b>         | <b>\$38,529.00</b>                       |  |
| I-B. Form 471 Applicant's Share                              |                  |  |  |
| • Telecom  | 5                | \$1,308.00                               |  |
| • Internet Access  | 6                | \$828.00                                 |  |
| • Internal Connections                                       | 7                | \$2,145.00                               |  |
| <b>Total of Applicant Share (I-B)</b>                        | <b>8</b>         | <b>\$4,281.00</b>                        |  |
| I-C. Amounts not covered by E-Rate                           |                  |  |  |
| • Telecom  | 9                | \$                                       |  |
| • Internet Access  | 10               | \$                                       |  |
| • Internal Connections                                       | 11               | \$                                       |  |
| <b>Total of Amounts Not Covered (I-C)</b>                    | <b>12</b>        | <b>\$</b>                                |  |
| <b>Total Connectivity (I-A + I-B + I-C)</b>                  |                  | <b>\$</b>                                |  |
| <b>Section II: Hardware</b>                                  |                  |  |  |
| II-A. Number of Computers Connected                          | 13a. #           |  | 13 b. #                                  |
| II-B. Applicant Expenditure                                  | 14a. \$          |  | 14 b. \$                                 |
| II-C. Contribution / In-Kind Donations                       | 15a. \$          |  | 15 b. \$                                 |
| <b>Total Hardware (II-B + II-C)</b>                          | <b>16a. \$</b>   |  | <b>16 b. \$</b>                          |
| <b>Section III: Professional Development</b>                 |                  |  |  |
| III-A. Staff Training Hours (Total 100%):                    |                  |  |  |
| 0-5 Hrs. ____ %  | 5-15 Hrs. ____ % | 15-25 Hrs. ____ %                        | 25-50 Hrs. ____ %                        |
| 50+ Hrs. ____ %  |                  |  |  |
| III-B. Applicant Expenditure                                 | 18a. \$          |  | 18b. \$                                  |
| III-C. Contribution / In-Kind Donations                      | 19a. \$          |  | 19b. \$                                  |
| <b>Total Professional Development (III-B + III-C)</b>        | <b>20a. \$</b>   |  | <b>20b. \$</b>                           |
| <b>Section IV: Software</b>                                  |                  |  |  |
| IV-A. Applicant Expenditure                                  | 21a. \$          |  | 21b. \$                                  |
| IV-B. Contribution / In-Kind Donations                       | 22a. \$          |  | 22b. \$                                  |
| <b>Total Software (IV-A + IV-B)</b>                          | <b>23a. \$</b>   |  | <b>23b. \$</b>                           |
| <b>Section V: Retrofitting</b>                               |                  |  |  |
| V-A. Applicant Expenditure                                   | 24a. \$          |  | 24b. \$                                  |
| V-B. Contribution / In-Kind Donations                        | 25a. \$          |  | 25b. \$                                  |
| <b>Total Retrofitting (V-A + V-B)</b>                        | <b>26a. \$</b>   |  | <b>26b. \$</b>                           |
| <b>Section VI: Maintenance</b>                               |                  |  |  |
| VI-A. Applicant Expenditure                                  | 27a. \$          |  | 27b. \$                                  |
| VI-B. Contribution / In-Kind Donations                       | 28a. \$          |  | 28b. \$                                  |
| <b>Total Maintenance (VI-A + VI-B)</b>                       | <b>29a. \$</b>   |  | <b>29b. \$</b>                           |
| <b>Total of E-Rate Initiative (Total of Section I to VI)</b> | <b>30a. \$</b>   |  | <b>30b. \$</b>                           |

Technology Implementation Level (Enter Number of schools/libraries at each level from worksheet)

|                     |                     |                     |                     |
|---------------------|---------------------|---------------------|---------------------|
| Level 1 current:    | Level 2 current:    | Level 3 current:    | Level 4 current:    |
| Level 1 by 6/30/04: | Level 2 by 6/30/04: | Level 3 by 6/30/04: | Level 4 by 6/30/04: |

For Consortium applicants choosing to provide a response on a disaggregated basis:

Block 4 Entity Name \_\_\_\_\_ Entity Number \_\_\_\_\_  
 Item 25 Worksheet Summary page \_\_\_\_\_ of \_\_\_\_\_

FCC APPEAL Docket No. 02-6

Regina School Inc.

BEN: 220303 471 #: 378639

Attachment #: F

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**Resource Plans and Investments:** On this worksheet you are asked to estimate any relevant investments in the resources you need to make effective use of requested E-rate services that happened prior to Funding Year 2002 covered on the *Item 25 Worksheet Summary: Fax Back Page 1* as well as any other resources that are available to you but which are not represented on the *Item 25 Worksheet*. Please use this space, or attach an additional page, to provide narrative information about both your plans and strategies for securing the necessary resources to make effective use of the requested services and previous years' investments in technology. You may use the space below to cross reference sections of your approved technology plan, your budget, or other relevant documentation. If you do not yet have an approved technology plan, please describe your strategy for obtaining approval from an SLD certified Technology Plan Approver. If you have made a significant investment in technology prior to Funding Year 2002, please summarize these resources that are already in place. If you have applied for matching funds or grants from other sources that have not been approved yet, please note it. Include all information about resources that you have available to make effective use of E-rate funding.

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## E-RATE IMPLEMENTATION DESCRIPTION: FAX BACK PAGE 3

**E-rate Implementation:** On this worksheet please describe your overall strategy for implementing your E-rate requests this year, noting especially any differences if not all of your facilities are at the same technology implementation level. Please give us an overall picture of what you are trying to accomplish so that we can better understand how the requested services will work in conjunction with the resources that you have identified throughout this document.

FCC APPEAL Docket No. 02-6

**Regina School Inc.**

REF: 220303 471#: 378639

Attachment #:

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# E-RATE IMPLEMENTATION DESCRIPTION: FAX BACK PAGE 4

## Selective Review Information Request Completion Certification

If the applicant's authorized representative completed the information in this document, please attach a copy of the letter of agency or other agreement between the applicant and consultant authorizing them to act on the school or library's behalf. For the purposes of this form, in the Employer's Name field, a consultant should enter the name of his or her consulting firm.

|   |  |                         |          |
|---|--|-------------------------|----------|
| <b>SECTION 1: APPLICANT INFORMATION</b>   |  |                         |          |
| Name  |  | Title                   |          |
| Email Address   |  | Telephone<br>Office Fax |          |
| Employer's Name   |  |                         |          |
| Employer's Street Address   |  | State                   | Zip Code |
| <b>SECTION 2: APPLICANT INFORMATION</b>   |  |                         |          |
| Billed Entity Name  |  | Billed Entity Number    |          |
| Funding Year 2003 Forms 471 Application Numbers   |  |                         |          |
|   |  |                         |          |
| <b>SECTION 3: CERTIFICATION STATEMENT</b>   |  |                         |          |
| I certify that I prepared the responses in this document on behalf of the above named entity. |  |                         |          |
| Authorized Signer's Signature   |  | Date                    |          |

### Selective Review Information Request Checklist:

Remember to include all of the following in your response:

- ✓ Copies of contracts relating to the Form(s) 471 for all contracted services.
- ✓ Copies of all requests for proposals, etc., where a vehicle other than the Form 470 was used for procurement.
- ✓ Copies of all bids that were received.
- ✓ Complete documentation regarding the process used for selecting your service provider(s).
- ✓ Copies of any consulting agreements.
- ✓ Correspondence between the consultant/service provider and the school/library regarding the competitive bidding process and the application process.
- ✓ Your technology plan.
- ✓ Fax Back Pages 1-4.
- ✓ Operating budget which includes both revenues and expenses or alternate documentation.
- ✓ Letter of agency or agreement if responder is authorized representative of the eligible entity, if required.

FCC APPEAL Docket No. 02-6

Regina School Inc.

BEN: 220303 471#: 378639

Attachment #: E

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80 South Jefferson Road  
Whippany, New Jersey 07981  
973-884-8328  
Fax: 973-599-6515

Universal Service Administration Company  
Schools & Libraries Division

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**FAX TRANSMISSION COVER SHEET**

---

To: Dr. V. C. Karumanchi  
Fax: 15205740972  
Subject: Final Notice: FY2003 Selective Review Additional Questions BEN 220303  
From: Jennifer Hung (Selective Review)  
Date: February 12, 2004  
Time: 2:25:46 PM

YOU SHOULD RECEIVE 4 PAGE(S), INCLUDING THIS COVER SHEET. IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL 973-884-8328.

---

RESPONSE DUE BY: Feb 19, 2004

Please call me at 973-884-8563 or email to the address below to confirm receipt of this fax.

Dear Dr. V.C. Karumanchi,

I had sent you an e-rate fax request dated Feb. 2, of which I included in this fax. The information was due back Feb. 11 (after your request for extension was granted). To date I have received no response.

You are being given an additional seven calendar days to respond. If we do not receive any information by 2/19/2004, we will process the application with the information we have available which may impact approval of your application.

Please fax or e-mail the requested information to my attention. If you have any questions, please

**Privilege and Confidentiality Notice**

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contact me at 973-884-8563.

A copy of this correspondence is being forwarded to your State E-Rate Coordinator for informational purposes only.

Thanks,

Jennifer Hung  
Selective Review  
Schools & Libraries Division  
Phone: (973) 884-8563  
Fax: (973) 599-6515  
Email: [jhung@sl.universalservice.org](mailto:jhung@sl.universalservice.org)

FCC APPEAL Docket No. 02-6

**Regina School Inc.**

**BEN: 220303 471#: 378639**

Attachment #: E

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80 South Jefferson Road  
Whippany, New Jersey 07981  
Fax: 973-599-6515

Universal Service Administrative Company  
Schools & Libraries

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**FAX TRANSMISSION COVER SHEET**

---

To: Dr. V. C. Karumanchi  
Fax: 15205740972  
Subject: FY2003 Selective Review Additional Questions: BEN 220303  
From: Jennifer Hung (Selective Review)  
Date: February 02, 2004  
Time: 11:20:12 AM

YOU SHOULD RECEIVE 4 PAGE(S), INCLUDING THIS COVER SHEET. IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL THE CONTACT SPECIFIED BELOW.

---

RESPONSE DUE BY: Feb 9, 2004

Please call me at 973-884-8563 or email to the address below to confirm receipt of this fax.

Dear Dr. V.C. Karumanchi,

Please see attached and reply by 2/09/2004.

Thanks,

Jennifer Hung  
Selective Review  
Schools & Libraries Division  
Phone: (973) 884-8563  
Fax: (973) 599-6515

**Privilege and Confidentiality Notice**

The information in this telecopy is intended for the named recipients only. It may contain information that is privileged, confidential or otherwise protected from disclosure. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this telecopied material is strictly prohibited. If you have received the telecopy in error, please notify us by telephone immediately and mail the original to us at the above address. Thank you.

Regina School Inc.

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**USAC**

**Universal Service Administrative Company**

Schools & Libraries Division

CASE SR-2003-220303

Date: February 2, 2004  
To: Dr. V. C. Karumanchi  
Entity: Regina School Inc.  
Fax #: 520-574-0972  
Phone: 520-574-1161  
Sender: Jennifer Hung  
Phone: 973-884-8563  
Fax: 973-599-6515  
Subject: Funding year 2003 selective review

\*\*\* \*\*

This fax is a follow up to the information you provided in reference to the E-Rate Selective Review Information Request Funding Year 2003. **Your response was incomplete.** The information still needed to complete the review is listed below. Please provide the information requested **by the close of business 2/9/04.** If we do not receive the information by that date, your application will be reviewed based on the information we currently have, which may impact the approval of your application.

**ITEM 25 WORKSHEET SUMMARY: FAX BACK PAGE 1:** Section III-A. Staff Training Hours (Total 100%) and the information for "Technology Implementation Level" on this worksheet are missing. Please fill out the information under these two sections and fax it back to me.

**Professional development:**

- Please provide a one-page summary of the resources and strategies you have for professional development addressing the questions listed below.
- Do you have a training staff? Who provides the training? Who receives the training and what are they trained on? Is a train-the-trainer mode of training used? Are there Education Service Agencies that provide training?

**Budget:** On your fax dated 1/27/04, you indicated that, "We are submitting a final operating budget for 2003-2004 and have indicated where our portion of e-rate is coming from on both the revenue and expense portions of the budget." However, the budget information you submitted still does not include the **REVENUE portion** of the budget and you did not indicate **where your portion of e-rate is coming from on both the revenue and expense portions** of the budget. Besides, you did not indicate the **time frame** that the budget covers, including a starting date and ending date (e.g., July 1, 2003-June 30, 2004) as requested.

If donations (or other dollars from any contributor) are a source, a signed commitment

Regina School Inc.

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letter from the donor (e.g. school or library foundation) to the applicant specifying 1) the level and commitment of funds or other resources; 2) the timing of the delivery of such resources, along with a dispositive indication that the resources are for E-rate supported products/services or for items needed to use effectively the discounted services. (The indication as to the use of the resources might come from the donor or be reflected in a Board resolution committing donations to E-rate related purposes.)

**Contracts:** You indicated on your fax dated 1/27/04 that, "All our telecommunications contract was set as verbal renewing with our past contract." Please provide signed and dated copies of all your past contracts relating to your Telecommunication FRN's on Funding Year 2003 Form(s) 471 #370265. If the price on the contract is different from the pre-discount price on your Form(s) 471 please explain the difference and account for the difference. (For example, if the dollar amount on the contract is higher than the dollar amount on your Form(s) 471 indicate which services have been backed out, if that is the case. If the dollar amount on the contract is lower than the dollar amount on your Form(s) 471, explain why.) Also, please explain **how a legally verbal binding agreement was reached with the service providers.**

1. Please explain when you entered into the verbal binding agreement.
2. The process you used to enter the verbal binding agreement (e.g. Evaluated bids, selected vendor, called vendor and told them they were selected.)

Please also **provide a legal opinion as to why you believe the school has a legal obligation to Quest, AT&T & T-Mobil.** Please include supporting documentation.

Besides, for FRN 1010200, you provided a copy of the contract with ENT which was signed on 2/6/03. However, the contract award dated listed on your Form 471#370265 shows 12/12/2002. Please clarify if this is the correct copy of the contract and explain the date difference.

**Bids:** Please indicate **the # of bids received for each** of your Telecom, Internet Access and Internal Connections FRN's (Funding Year 2003 Form(s) 471 #370265: FRN 1010151, 1010185, 1010244, 1010283, 1021464 & #378639: FRN 1039958-PC Net) at the time the service agreement was entered, including month to month and tariff services. If you received only one bid or no bids, please state that.

In addition, on your fax dated 1/27/04, you indicated that, "ENT submitted the only written bid received for FRN 1010200 in response our posted Form470# 238170000450444." Please clarify if this is the correct Form470 number for FRN 1010200 because the corresponding Form470# for FRN 1010200 listed on your Form 471#370265 is 185880000428186.

Please call me if you have questions at 973-884-8563.

Thank you.

**Jennifer Hung**  
Selective Reviewer